

SPECIAL MEETING CALL

I, William I. May, Jr. hereby call a special meeting of the Frankfort Board of Commissioners for Monday, December 21, 2015, at 5:00 p.m., in the Council Chamber of the Municipal Building, 315 West Second Street. This meeting will be in lieu of the Regular Meeting scheduled for Monday, December 28, 2015. All items on the agenda will be considered and action will be taken.

S/William I. May, Jr.
T/Mayor

Special Regular Meeting
Frankfort Board of Commissioners

December 21, 2015
5:00 P.M. (EST)

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order. The invocation was given by Reverend Gary Hager. The Pledge of Allegiance was recited.

It was moved by Commissioner Haynes, seconded by Commissioner Roach, that the minutes of the November 9, 2015 Work Session and November 19, 2015 Special Regular Meeting be approved as presented. The question was put upon the motion, and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Ordinances

"AN ORDINANCE AMENDING THE CITY OF FRANKFORT CODE OF ORDINANCES, CHAPTER 71, SECTIONS 71.50, 71.51, 71.52, 71.53, 71.54, 71.55, 71.56, 71.57, AND 71.99 CONCERNING THE HOLDING OF PARADES AND SPECIAL EVENTS IN THE CITY OF FRANKFORT, AND ADOPTING SECTIONS 71.58, 71.59, 71.60 71.61, 71.62, 71.63, AND 71.64 THAT WILL ALSO ADDRESS THE HOLDING OF PARADES AND SPECIAL EVENTS IN THE CITY OF FRANKFORT" was presented and read. This Ordinance had its first reading on November 19, 2015. It was moved by Commissioner Roach, seconded by Commissioner Sower, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 18, 2015 Series).

"AN ORDINANCE TO AMEND SECTION 119.02 OF THE CITY OF FRANKFORT CODE OF ORDINANCES TO REDUCE THE PERCENTAGE OF GROSS REVENUE THAT MUST BE DERIVED FROM THE SALE OF FOOD IN ORDER TO OBTAIN A PERMIT TO OPERATE AN OUTDOOR CAFÉ AND TO SELL ALCOHOLIC BEVERAGES AT THE OUTDOOR CAFÉ, AND TO INCREASE THE PERIOD OF TIME DURING EACH DAY OF THE WEEK THAT THE OUTDOOR CAFÉ MAY SERVE ALCOHOLIC BEVERAGES" was presented and read.

An alternate Café Permit Ordinance was also presented by Rob Moore, City Solicitor.

"AN ORDINANCE AMENDING FRANKFORT CODE OF ORDINANCES CHAPTER 119, SECTIONS 119.02 AND 119.04 CONCERNING OUTDOOR CAFÉS. THE PURPOSE OF THIS ORDINANCE IS TO AMEND SECTION 119.02 TO REDUCE THE PERCENTAGE OF GROSS REVENUE THAT MUST BE DERIVED FROM THE SALE OF FOOD IN ORDER TO OBTAIN A PERMIT TO OPERATE AN OUTDOOR CAFÉ AND TO SELL ALCOHOLIC BEVERAGES AT THE OUTDOOR CAFÉ, AND TO INCREASE THE PERIOD OF TIME DURING EACH DAY OF THE WEEK THAT THE OUTDOOR CAFÉ MAY SERVE ALCOHOLIC BEVERAGES. THE ORDINANCE FURTHER AMENDS SECTION 119.04 TO STATE THAT PERMITTEES MAY NOT ALLOW THEIR PATRONS TO ENGAGE IN CONDUCT IN VIOLATION OF KRS 244.120" was presented and read. The Commission will direct staff which Ordinance will have a second reading in January.

Resolutions

"APPROVAL TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN THE RESOLUTION CONSENTING TO THE OPERATION BY THE FRANKLIN COUNTY HEALTH DEPARTMENT OF A SYRINGE EXCHANGE PROGRAM WITHIN THE CITY OF FRANKFORT" was presented and read. It was moved by Commissioner Haynes, seconded by Commissioner Bowers that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioner Haynes and Mayor May (2). Those voting against the motion were Commissioners Sower and Roach (2). Commissioner Bowers abstained and would like to revisit in January. Therefore the motion failed. Additional information will be provided by Frankfort Police Department at the January Work Session regarding heroin numbers.

"APPROVAL TO ADOPT A RESOLUTION AND AUTHORIZE THE MAYOR TO SIGN THE LEASE AGREEMENT BY AND BETWEEN KENTUCKY ASSOCIATION OF COUNTIES LEASING TRUST, PNC EQUIPMENT FINANCE, LLC, AS LESSOR, AND THE CITY OF FRANKFORT, KENTUCKY WITH RESPECT TO THE REPLACEMENT OF THE E-911 COMPUTER AIDED DISPATCH SYSTEM (CAD) AND FOR THE MAYOR TO SIGN ALL RELATED DOCUMENTS (E-911), INCLUDING A RESOLUTION APPROVING THE LEASE" was presented and read. It was moved by Commissioner Roach, seconded by Commissioner Bowers, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 21, 2015 Series).

Consent calendar

The following miscellaneous and personnel items were presented:

- 7.1 Authorized to add funding to a contract with Duke's Root Control, Inc. to provide chemical root control services in sewer mains and authorize the Mayor to sign all documents related to this contract extension. This is a unit price contract with a \$50,000 contract limit and funding is available in account 300.68.54335. This account has \$650,000 budgeted and as of October 31, \$298,749 has been expensed and encumbered (Sewer Department).
- 7.2 Approved a Purchase Order for the Engineering Services Agreement with QK4 for design services to replace manholes and gravity lines along US 60 at Douglas Avenue and Langford Avenue due to the intersection redesign and authorize Mayor to sign all documents related to project. Funding for this project is available in Account No. 300.68.54390. This account has \$14,797,500 budgeted and as of October 31, \$3,338,783 has been expensed and encumbered. This entire cost will be reimbursed by the Kentucky Transportation Cabinet (Sewer Department).
- 7.3 Approval to reject all bids and re-bid a project to repair sewer lines in the area of 2nd Street and Logan Street, and to authorize Mayor to sign documents related to project. Rejecting the bids has no financial impact (Sewer Department).

7.4 Moved to Old Business 9. 3

7.5 Removed

7.6 Authorized the Mayor to sign a License Agreement between the City of Frankfort and the Commonwealth of Kentucky, and all related documents. The subject License Agreement provides authorization for the City to install a siren on property owned by the Commonwealth of Kentucky. The City will bear the cost of installing the siren and the cost of any repairs to same. There will be no cost to the City to enter into the License Agreement with the Commonwealth of Kentucky (Emergency Management).

7.7 Approved a Grant Memorandum of Agreement between the City of Frankfort and the Kentucky Division of Forestry, for reimbursement up to but not to exceed \$2,200 to send Lorri Grueber, City Arborist, to the 2016 Municipal Forestry Institute (MFI) in Shepherdstown, WV, and to authorize the Mayor to sign all grant documents. The grant requires a 50/50 match, and funds are available in Account Number 100.80.55465 - \$1,000 and 100.86.53210 - \$1,099 (Parks and Recreation).

7.8 Authorized entering into a contract with Dell to provide the hardware, software and installation for the City's back up disaster recovery plan, which will allow the City's network to be completely backed up off site and ensure no loss of information during a disaster, and authorize the Mayor to sign all related documents. The cost of the contract is \$ 21,991.47. Funds are available in IT Account Number 100-25-56551 (IT Department).

7.9 Authorized the Mayor to sign a credit application and lease agreement with Republic First National Bank for the purchase of a new ambulance and all related documents. An initial payment of \$35,000 was budgeted in account 100-41-56553 (Fire Department).

7.10 Approved for the fire department to apply for the Assistance to Firefighters Grant (AFG) and authorize the Mayor to sign all related documents. The fire department will apply for stretcher lift assist devices for the ambulances. A total of seven (7) units will be requested at the cost of \$126,000. Other ambulance services that have implemented this equipment have seen an approximate 50% reduction in the number of back injuries associated with patient lifts. The grant will require a 10% match from the City of Frankfort (Fire Department).

7.11 Approved the selection of Strand Engineering as design consultant for the Pinsky Trail Project from the respondents to the Request for Qualifications (RFQ) and to authorize the Mayor to sign all related documents once approved by the Kentucky Transportation Cabinet. The design for the portion of the project is \$45,500. The Transportation Alternatives Grant will reimburse \$38,400.00 of that expense. Remaining funds of \$7,100.00 will be paid from Parks and Recreation's 520 Account. The grant can also pay for \$12,000 + of construction administration of the project (Public Works).

7.12 Authorized the Mayor to sign an agreement with EMSAR for inspection and maintenance of stretchers and all related documents. The cost per stretcher is \$400.00 annually. The service is budgeted in account 100-41-53250 (Fire Department).

7.13 Authorized the Mayor to sign a Joint Training Agreement with the City of Georgetown permitting the two cities to conduct a joint firefighter recruit class, improving efficiency for both cities, and all related documents. This agreement will result in a savings for the City of Frankfort (Fire Department).

7.14 The following personnel items were presented:

- Appointment of Joshua Dunmire in the Fire/EMS Department to Firefighter I, effective 1/4/16 (Fire/EMS).
- Appointment of Thomas Rankin III in the Fire/EMS Department to Firefighter I, effective 1/4/16 (Fire/EMS).
- Appointment of Jerry Clevenger in the Fire/EMS Department to Firefighter I, effective 1/4/16 (Fire/EMS).
- Appointment of Macy Hensley in the Fire/EMS Department to Firefighter I, effective 1/4/16 (Fire/EMS).
- Appointment of Andrew McCrystal in the Fire/EMS Department to Firefighter I, effective 1/4/16 (Fire/EMS).
- Appointment of Jeff Olson in the E911/Police Department to Telecommunicator I, effective 1/5/16 (E911/Police).
- Appointment of Derrick E. Taylor in the E911/Police Department to Telecommunicator I, effective 1/5/16 (E911/Police).
- Appointment of Derek Gray in the Public Works Department to Deputy Director of Public Works, effective 1/11/16 (Public Works).
- Appointment of Katie Beard in the Sewer Department to Water Quality Engineer, effective 1/5/16 (Sewer).
- Demotion of Tomba Brown in the E911/Police Department from Telecommunicator II TAC to Telecommunicator II, effective 12/14/15 (E911/Police).
- Resignation of Tim Hopkins in the Police Department as Patrol Officer II and authorized payment of accrued leave, effective 12/29/15 (Police).
- Termination of Randy Easton in the Sewer Department as Maintenance Tech I, effective 12/14/15 (Sewer).

It was moved by Commissioner Roach, seconded by Commissioner Haynes that the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

Board Appointments

8.1 Frankfort Human Rights Commission – Reappointment of Sallye Hill Stumbo, for a three-year term ending 12-01-18.

8.2 REMOVED

8.3 Resubmit in January

8.4 Resubmit in January

8.5 Resubmit in January

8.6 Frankfort Human Rights Commission – Appointment of Lisa Gabbard, for a three-year term ending 12-01-18. (Replacing Katie French)

8.7 KCDC (CCEIDA) – As authorized in Frankfort Code of Ordinances 36.196, the Mayor is reappointing James F. Inman for a 4 year term ending 12-31-19.

It was moved by Commissioner Roach, seconded by Commissioner Bowers to accept the Mayor's recommendation for the appointment of Items 8.1 and 8.6. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Roach, seconded by Commissioner Bowers to delay accepting the Mayor's recommendation for the appointment of Items 8.3- 8.5 for further review and resubmit in January. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Old Business

Item 9.1 - Mike Feldman and Carmen Inman of the Frankfort Area Chamber of Commerce gave the Commission an update on the Branding initiative started in 2014. Mr. Feldman reported that North Star, the branding consulting firm was in Frankfort during the month of October, gathered information, spoke to several groups and saw many areas of Frankfort. North Star will also be conducting surveys during the next few months. The North Star group is expected to return to Frankfort in February to give the initial findings and the final report should be available in June of 2016.

Item 9.2 - To authorize the Mayor to sign an Agreement between the City of Frankfort and the Electric and Water Plant Board of the City of Frankfort ("Frankfort Plant Board"), and all related documents. The City will receive from the Frankfort Plant Board the amount of \$80,000.00 per year to lease the space it now occupies in the City Municipal Building, and the amount of \$109,000.00 per year for the use of City facilities, with adjustments to be made in the future. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Item 9.3 – To consider approval of Change Order #1 to the contract with Todd Johnson Contracting Inc. for construction of the Kentucky Avenue Interceptor Project and authorize the Mayor to sign all documents associated with the contract. Funding for this project is available in Account No. 300.68.54390. This account has \$14,797,500 budgeted and as of October 31, \$3,338,783 has been expensed and encumbered (Sewer Department). Commissioner Sower requested that Bill Scalf, Sewer Department Director, answer a few questions regarding this project. After a brief discussion, it was moved by Commissioner Roach, seconded by Commissioner Haynes to approve the change order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Roach, seconded by Commissioner Bowers that the meeting adjourn. The question was put upon the motion and thereupon adopted by voice vote. The meeting adjourned at 5:41 p.m.

Mayor

Attest:

City Clerk